



Registered Line Technician

Main Purpose of the Role: Registered Line Therapists (RLT) work directly with clients under the supervision of a licensed professional in our Applied Behavior Analysis department. RLTs provide high quality, therapeutic services to address communication, behavioral, social, and self-help delays as directed by their supervisor.

Duties and Responsibilities (Full Time):

- Provide direct client care in 1:1 and group settings following the treatment plan developed by the Licensed Behavior Analyst
- Follow the prescribed skill acquisition and behavior reduction protocols
- Follow the prescribed toileting and self-help skills protocols such as dressing and tooth brushing.
- Collect, record, and summarize data on client behavior as prescribed by the Licensed Behavior Analyst.
- Accurately complete all therapeutic, supervision, and billing documentation within 24hrs of service completion.
- Interact with staff, parents, and clients in a respectful and professional manner.
- Effectively communicate with parents and caregivers regarding client progress as instructed by the Licensed Behavior Analyst
- Assist with parent and caregiver training as instructed by the Licensed Behavior Analyst
- Assist with skill acquisition and behavior reduction assessments as instructed by the Licensed Behavior Analyst.
- Assist with preparation of client materials as instructed.
- Utilize safe & appropriate handling procedures when working with clients.
- Support and supervise clients during leisure activities including lunch and play time.
- Maintain client confidentiality and adhere to HIPAA laws.
- Abide by the code of ethics as published by the Behavior Analyst Certification Board
- Maintain a clean, safe, and organized work environment including sanitizing toys, work surfaces, and seats as necessary.
- Maintain a professional appearance with regard to clothing, grooming, hair, and make-up.
- Acquire and maintain technical knowledge by attending required trainings.
- Accept constructive feedback and develop skill sets accordingly
- Actively participate in supervision sessions with a supervisor which may include individual, small group, and large group settings.
- Attend all required staff meetings.
- Other tasks as assigned by the Licensed Behavior Analyst, Director of ABA Services, or Clinic Director.

Essential Job Functions:

- Must be able to lift at least 50 pounds.

- Must be able to assume and maintain a variety of postures (kneeling, squatting, crawling, sitting, standing) for extended periods of time.
- Must be able to follow all prescribed treatment plans including but not limited to those developed for children who may engage in aggressive behaviors
- Must be able to read and comprehend written communication through computer, electronic devices, and paper means.
- Must be able to perform specific computer and electronic device functions for data collection.
- Must be physically present at the assigned job location which may include clinic, school, and community placements.
- Must complete required training course including teaching methods, policies and procedures, ethics, safety, and other topics.
- Must acquire and maintain all required certifications including, but not limited to: CPR, Registered Line Technician certification through the Louisiana Behavior Analyst Board, and Registered Behavior Technician certification through the Behavior Analyst Certification Board.

Minimum Qualifications:

- Must be 18 years of age or older
- High-school diploma or national equivalent from an accredited institution is required; college degree is preferred.
- Experience in education, child development, psychology, or Applied Behavior Analysis is preferred.
- Experience working with individuals with autism and their families is preferred.
- Must pass pre-employment state and federal background checks.
- Must pass a pre-employment drug test.

Benefits:

- Job Type: Full-time, hourly team member
- Excellent Health insurance, Dental, and Vision plans
- 14 Paid holidays
- 15 PTO days (accrual based on full time hours worked over 12-month period)
- Life and Disability Insurance
- Competitive pay based on experience
- Merit-based advancement opportunities
- For technicians furthering their education in the field of Applied Behavior Analysis and are seeking Board Certification as a Behavior Analyst or an Assistant Behavior Analyst; hours of supervision may be provided by a current Board-Certified Behavior Analyst upon request.

Employee Name

Employee Signature

Date