



## **ROLE PROFILE**

### **Pediatric Occupational Therapist**

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**Role Title:** Pediatric Occupational Therapist

**Job Family:** Therapeutic Services

**Supervisor:** Director of Occupational Therapy, Clinical Director/CEO

**Direct Reports:** Non-technical personnel, COTA (assigned to client as needed)

**Main Purpose of the Role:** Facilitate development and rehabilitation of patients with mental, emotional and physical disabilities by planning and administering medically prescribed occupational therapy.

#### **Duties and Responsibilities:**

- Evaluations – Perform assessments and interpret test results; determining occupational therapy treatment plans in consultation with the family/caregiver to increase independence in client's functional activities of daily living.
- Professional Knowledge – Knowledge and skill to develop treatment plans that address but not limited to the following: child development, muscle tone, range of motion, orthopedic/splinting needs, movement analysis, visual motor skills, visual perceptual skills, sensory motor processing, neuromuscular skills, social skills, functional skills, and activities of daily living.
- Treatment - Promotes independence by selecting and constructing therapies according to the individual's physical capacity, intelligence level and interest.
  - Identify and facilitate client in engagement of meaningful and healthy occupations
  - Develop, improve, sustain, or restore skills in activities of daily living (ADL), work or productive activities, and play or leisure
  - Develop, remediate, or restore sensorimotor, cognitive, or psychosocial components of performance
  - Assess, recommend and educate on adaptive equipment and its use.

- Manage behaviors/ mal-adaptive responses and seeking outside assistance with problem areas from Director of OT and/or BCBA's as needed.
- Provide occupational therapy services to patients enrolled at the Emerge Center and/or Emerge School for Autism
- Education - Assures continuation of therapeutic plan by designing and instructing patients, families and caregivers in home exercise programs; assistive technology, and other resources.
- Communication - Maintain communication with parents and physician through progress reports or other communication measures.
  - Participate in parent/family conferences
  - Participate in team conferences
- Documentation - Responsible for timely documentation of evaluation results, daily notes, billing, progress notes, discharge reports, attendance reports, insurance authorizations and justification as needed.
- Collaboration – Participate in department staff meetings, program staff meetings and facility staff meetings.
- Outreach - Participate in community education programs that focus on issues relating to needs of clients and occupational therapy.
- Professional Development - Maintain professional clinical competency by attending continuing education and workshops in the areas of pediatrics
- Assist in developing strategic and long-range plans for the OT program and other programs established by The Emerge Center
- Perform any other duties deemed necessary by the Director of OT services and the Clinical Director/CEO
- Adhere to agency safety policy and procedures, values and attitudes of The Emerge Center to ensure its ability to obtain its mission

**Qualifications:**

|                      | Required   | Preferred |
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| <b>Qualification</b> | <ul style="list-style-type: none"> <li>● Masters of Science Degree from a college or university having an accredited school of occupational therapy or grandfathered BS.</li> <li>● Current license by the State of Louisiana</li> <li>● Completion of pediatric affiliation/internship or 3-year pediatric experience preferred.</li> <li>● Current CPR or obtain within 3 months</li> <li>● Lift and transfer children (25-100 lbs)</li> <li>● Participate in handling and floor activities with children</li> <li>● Working knowledge and use of assessment tools used</li> </ul> |           |

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|                        | <p>to evaluate children</p> <ul style="list-style-type: none"> <li>• Computer experience preferred especially EHR, Word, Excel</li> </ul>  |   |
| <b>Prior Knowledge</b> | <ul style="list-style-type: none"> <li>• Therapeutic use of meaningful and purposeful occupations</li> <li>• Therapeutic use of self</li> <li>• Adaptation of environments and processes to enhance functional performance in occupations</li> <li>• Promotion of health and wellness through engagement in valued occupations</li> <li>• Graded tasks and activities as pre-requisites to engagement in occupations</li> <li>• Design, fabrication, application, or training in the use of assistive technology or orthotic devices</li> <li>• Application of physical agent modalities as an adjunct to or in preparation for engagement in occupations</li> </ul> | <ul style="list-style-type: none"> <li>• Sensory motor processing techniques</li> <li>• Neuromuscular re-education</li> <li>• Feeding therapy and oral motor training/retraining</li> </ul> |
| <b>Team Work</b>       | <ul style="list-style-type: none"> <li>• Collaborate with OT department</li> <li>• Collaborate with therapeutic teams within Emerge</li> <li>• Engage families as team members in the care of their child</li> </ul>   |   |

### Essential Job Functions

- Spend considerable time stooping, kneeling and crouching.
- OTs move heavy equipment.
- Assist with patient transfers and lifts or help them turn, stand or walk.
- Must follow proper body mechanics and procedures for lifting/moving patients.
- Ability to lift/move fifty (50) pounds.
- Ability to stand for extended periods
- Fine motor skills
- Visual acuity

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**Occupational Therapist**

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**Director of Occupational Therapy Services**